



Floyd County - To Plan Ahead

Our Family Will:

- Talk about transition with our service coordinator
- Decide how actively we wish to be involved in the planning process
- Decide if we want a friend or relative to participate in transition planning meetings with us
- Sign a release form for release of information to appropriate school or other receiving agency

First Steps Staff Will:

- Give our family formal written information about the transition process and rights
- Begin the transition planning process by including transition in our IFSP.
- 18 months prior to our child's third birthday obtain parental consent to send records including IFSP and evaluation information to school system
- At 30 months of age, check that all records have been forwarded to public school
- Obtain parental consent to schedule a transition planning meeting with our family at least 90 days before our child's third birthday and include the Early Childhood Special Education staff

Early Childhood Special Education Staff Will:

- Receive referral information from First Steps
- Work together with our family and First Steps staff on transition planning, including the option of attending the transition meeting
- Prepare to share information with our family about the evaluation process, determination of eligibility for Early Childhood Special Education services and placement opportunities
- Review records received and determine the need for any additional evaluation. When further evaluation is needed, public school staff will obtain parent consent and schedule the evaluation with our family